



# UMBRELLA PROJECT



## Associate Dramaturg

Reports to: Director of Dramaturgy  
10 hours/week

### Summary:

The Associate Dramaturg works with the Director of Dramaturgy and other Umbrella Project dramaturgs to evaluate incoming scripts, communicate with playwrights, and develop new plays. The Dramaturgical Associate may also contribute to the administrative side of Umbrella Project, leading talkbacks, writing blog posts, and organizing the script reader pool.

### Responsibilities:

#### Script Consultancy & Production Dramaturgy

- Assist UP dramaturgs on new play development projects, including attending meetings, completing research projects, and providing administrative support
- Assist UP dramaturgs on production dramaturgy projects, including research and admin support
- Depending on experience, the Literary Associate may be assigned to their own projects or may assist until they are ready to take on projects of their own
- Provide historical and world context through research, informational packets, and other resources pertaining to project
- Act as a script consultant on new work. Provide dramaturgical perspective, act as an intentional sounding board for the playwright/creator, and monitor story structure, motifs, themes, etc.
- Work with playwright/creator to find the best and most intentional representation of their story and ideas.

### Literary Duties

- Assist the Director of Creative Development in script procurement and playwright relations
- Read and evaluate solicited manuscripts submitted to UP for possible enrollment in our development programs

- Manage script reader pool including membership, script distribution, coverage guidance, etc.
- Participate in script reader pool: read scripts, prepare coverage, and give reports
- Attend network new play events on behalf of Umbrella Project

#### Other Responsibilities

- Lead talkback/feedback discussions
- Write for the Umbrella Project blog
- Stay up to date on the national conversation around new play development and dramaturgy
- See readings and productions in Umbrella Project network and report to the team

#### Qualifications:

- 2+ years of script reading experience
- Strong reading, writing, and editing skills
- Detail-oriented, independent worker

TO APPLY: Send a resume and work samples to Gavin Reub at [greub@umbrellaprojectnw.org](mailto:greub@umbrellaprojectnw.org).

This is a volunteer position at this time. We hope to offer competitive stipends in the coming year.

Umbrella Project expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Umbrella Project is dedicated to Anti-Oppression and Equity.